



# Australasian Society for Breast Disease

*Dedicated to promoting knowledge in the areas of prevention, diagnosis and management of breast disease.*

ACN 078 271 324

## **Minutes of the Annual General Meeting of the Australasian Society for Breast Disease held on Friday 12 November 2004 at the Sydney Convention & Exhibition Centre**

The meeting opened at 5.42pm.

1. **Present:** Warwick Lee (Chair), Geoffrey Beadle (Treasurer) and members as per attached list
- Apologies:** Marie-Frances Burke, Barry Fryar, Anthony Green, Michael Green, Jennet Harvey, Iain Miller, Wendy Raymond, Robin Stuart-Harris, Neil Wetzig
- Proxies:** Barry Fryar to Geoffrey Beadle; Anthony Green to Sue Fraser

### **2. Minutes from previous meeting**

Minutes from the previous Annual General Meeting, held on Saturday 20 September 2003 at the Surfers Paradise Marriott Resort, Gold Coast, were tabled. The acceptance of the minutes as a true record of that meeting was moved by Jack Jellins and seconded by Nehmat Houssami. The motion was carried.

### **3. Business arising from minutes of previous meeting**

#### **Future Scientific Meetings**

Warwick Lee said that planning was well advanced for the 2005 Scientific Meeting but that, as no firm decisions were made at the 2003 Annual General Meeting, the membership now needed to make decisions about meetings beyond 2005.

Warwick reported on the recent membership survey regarding a potential educational activity in 2006. Whilst the return rate had been very low at 7.8%, the fact that seven members had been very supportive of such an activity indicated that it would be viable. Reasons given against holding a 2006 activity generally focused on the fact that there are so many meetings to attend. Late June was the most favoured time for the activity, with other suggestions including "May or earlier" and "September-October". Cairns was nominated most often as a venue option, whilst Gold Coast, Sunshine Coast, Brisbane and New Zealand were also suggested. Most respondents favoured the idea of a workshop exclusively for the Society's members, whilst others felt that a workshop open to all interested professionals would be preferable. Topic suggestions included:

- Multidisciplinary care - how to achieve this for all patients.
- Benign breast disorders. Breast cancer - preventative strategies, risk factors.
- How to improve breast screen assessment and communication.
- Partial breast irradiation. HRT - use in BRCA or breast cancer survivors.
- Surgery eg. USS workshop, sentinel node biopsy workshop; radiology - mammography reporting.

The members present unanimously agreed that the Society would hold an educational activity in 2006. It was also agreed that the three members that had indicated their interest in being involved with organising the activity - Daniel de Viana, Susan Fraser and Margaret Pooley - would be appointed as the co-conveners.

Geoffrey Beadle commented that it would be important to keep expenditure as low as possible and to not hold the 2006 activity at a luxury resort. Mary Rickard suggested that more delegates would attend if the event was held in a major city. Lynne Mann agreed that either Brisbane or Adelaide, for example, would be a better venue rather than a venue like Port Douglas that was more difficult to get to. Geoffrey proposed that the 2006 activity be ran on a trial basis, on a Saturday and Sunday. Lyn Swinburne commented that the Breast Cancer Network Australia would like to be involved with the 2006 activity and may sponsor some sessions.

The members unanimously agreed that the major scientific Meetings would continue to be held second yearly.

#### **4. Reports**

##### **President's report**

Warwick Lee said that during 2003, five Executive Committee meetings were held (via teleconference except in September) and, to date, three meetings have been held during 2004. He thanked the Committee members for their participation during this time. He also thanked Solei Gibbs for her work as the Executive Officer. Warwick reported that the Society currently has 220 financial members, with the biggest group being surgeons (98), followed by pathologists (36) and radiologists (28).

##### **Treasurer's report**

Geoffrey Beadle presented the Treasurer's report. He said that the Society's account on 31 December 2003 showed a positive balance of \$108,194.

Income during the 2003 year was received from membership fees, bank interest on term deposit and the Scientific Meeting.

The operating profit for the year 2003 was \$6,075. This profit was the result of the Scientific Meeting being held during the year.

Geoffrey said that the Society's financial year runs from 1 January to 31 December and invited members to view the selected pages of the provided Auditor's report. He commented that the full report would be available from the Executive Officer, should any member wish to see it. Geoffrey said that as the Annual General Meeting is held in the second half of the calendar year (ASIC did not allow for the Society to change its reporting year to better correspond with the timing annual general meetings), an interim profit and loss statement / balance sheet to 30 September 2004 was presented (copy provided with Auditor's report).

On 30 September, the Society's net assets stood at \$139,891, including an operating profit of \$27,982 for the year to date. Geoffrey pointed out the fact that the majority of members have paid their membership fees for the year 2004-2005 but the Society is yet to pay the invoice for *The Breast* subscription. The invoice had only just been received and, due to the favourable exchange rate, is for approximately \$25,000, representing a saving of some \$7,000 from the originally estimated amount.

The Treasurer's report's acceptance was moved by Warwick Lee and seconded by Michael Izard. The motion was carried.

##### **Auditor's report and appointment**

The Auditor's report acceptance and the re-appointment of Campbell Griffin & Co as the Society's Auditors were moved by Lynne Mann and seconded by Jack Jellins.

## 5. Items of business

### 2005 Scientific Meeting

Warwick Lee reported that the co-conveners, himself with Geoffrey Beadle, Jennet Harvey and James Kollias, had been working on the program for the 2005 Scientific Meeting for some time. The four keynote speakers for the Meeting will be: Hiram 'Chip' Cody (surgeon from New York), Shahla Masood (pathologist from Florida), Hans-Jorg Senn (medical oncologist from Switzerland) and Tom Stavros (radiologist from Colorado). The format will be the same as in 2003, with three workshops on the Thursday night and full days on Friday and Saturday. Another consumer workshop was also planned.

### *SIS membership*

Warwick spoke about the fact that Jack Jellins has been a member of Senologic International Society for some time. He said that the Society was invited to become affiliated with the SIS some time ago, but had decided not to proceed because of cost issues. However, this year, the SIS devised a new structure within their society to enable societies such as the Australasian Society for Breast Disease to become part of the SIS family at no cost. Warwick reported that, as such, the Executive Committee had accepted the invitation of Dr Carlos Garbino of the SIS Board of Directors to become an Honorary Member of the SIS – Scientific Centres Network. The benefit to the Society at this stage is its promotion internationally and possible co-operation with various national breast disease societies. For example, the Asian Breast Diseases Association has recently been formed which may also join SIS. Warwick also commented that it may be possible for SIS to participate in a future meeting of the Society.

## 6. Election of Executive membership

Warwick Lee listed the current Executive Committee composition:

- Warwick Lee (Radiologist), President
- Geoffrey Beadle (Medical Oncologist), Secretary/Treasurer
- Marie-Frances Burke (Radiation Oncologist)
- Jennet Harvey (Pathologist)
- Nehmat Houssami (Breast Physician)
- Michael Izard (Radiation Oncologist)
- James Kollias (Surgeon)
- Mary Rickard (Radiologist)

He also said that the current co-opted members were Jack Jellins, Veronica Macaulay-Cross (Breast Cancer Network Representative), Lynne Mann, Margaret Pooley, Wendy Raymond and Robin Stuart-Harris. In addition, a nomination was received for Natacha Borecky to join the Executive as a co-opted member (to become a full member from the 2006 Annual General Meeting).

Warwick explained that the Society's Articles of Association state that the number of full Executive Committee members is eight. The three longest serving members were due to step down while eligible for re-election. Thus, Mary Rickard, Nehmat Houssami and Michael Izard stepped down but were re-elected. Warwick's proposal for the Executive Committee to be accepted was moved by Lynne Mann and seconded by Daniel de Viana.

## 7. Other Business

### Non-medical Executive members

The membership discussed the possibility of co-opting non-medical members to the Executive Committee. Geoffrey Beadle raised breast nurses as a potential group for representation. Solei Gibbs suggested that one way

to foster more support would be to invite breast care nurses to hold a networking function at the Fifth Scientific Meeting. Warwick Lee invited members to forward suggestions for suitable nurses for co-opting.

### ***The Breast* Editorial Board**

Nehmat Houssami reported that the new Editorial Board of *The Breast* will hold its first face to face meeting at St Gallen, Switzerland in January 2005. She asked members to contact her with any suggestions and comments in relation to the journal that she could forward to Professor Senn, for discussion at the meeting. Daniel de Viana said he will be attending the conference that the meeting is attached to. It was agreed that Daniel would represent the Society at the meeting and that Nehmat would write a letter of introduction for him.

### **8. Next Annual General Meeting date**

The next Annual General Meeting will be held on Saturday 24 September 2005 at the Surfers Paradise Marriott Resort, during the Fifth Scientific Meeting

### **9. Close of meeting**

The meeting closed at 6.25pm.

### **Attendance record for the Australasian Society for Breast Disease Annual General Meeting held on 12 November 2004**

Geoffrey Beadle  
Natacha Borecky  
John Boyages  
Daniel DeViana  
Susan Fraser  
Nehmat Houssami  
Michael IZard  
Jack Jellins  
Jennifer Johnston  
Suelynn Kennedy  
James Kollias  
Warwick Lee  
Lynne Mann  
Michael Moreny  
David Oliver  
Margaret Pooley  
Mary Rickard  
Lyn Swinburne  
Owen Ung

Minutes: Solei Gibbs, Executive Officer



# Australasian Society for Breast Disease

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**Australasian Society for Breast Disease Ltd**  
**ACN 078 271 324**

## **Treasurer's Report**

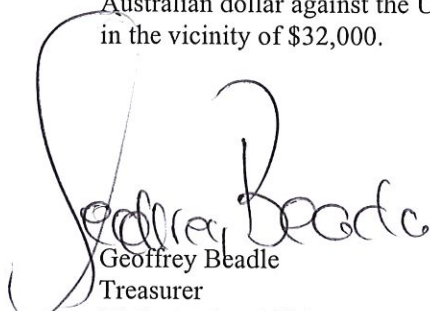
I am pleased to report that the Society's account on 31 December 2003 showed a positive balance of \$108,194.

Income during the 2003 year was received from membership fees, bank interest on term deposit and the Scientific Meeting.

The operating profit for the year 2003 was \$6,075. This profit was the result of the Scientific Meeting being held during the year.

The Society's financial year runs from 1 January to 31 December and selected pages of the Auditor's Report have been provided. The full Report is available from the Executive Officer, should any member wish to see it. As the Annual General Meeting is held in the second half of the calendar year, an interim profit and loss statement / balance sheet to 30 September 2004 is presented with this Treasurer's report.

On 30 September, the Society's net assets stood at \$139,891, including an operating profit of \$27,982 for the year to date. It is important to note that the majority of members have paid their membership fees for the year 2004-2005 but the Society is yet to receive an invoice for *The Breast* subscription. At this stage, we have not been informed of any potential increase in the subscription rate. Depending on the value of the Australian dollar against the US dollar on the date of payment, the invoice for the journal is expected to be in the vicinity of \$32,000.

  
Geoffrey Beadle  
Treasurer  
30 September 2004